



Laura Secord Secondary School Course of Study

Department: Drama
Course: Grade 12 Musical Theatre
Course Code: ADB4MI
Credit Value: 1.0
Prerequisite: ADA4MI

Course Description

This course introduces students to the fundamental principles and procedures of accounting, with emphasis on accounting procedures used in service and merchandising businesses. Students will develop an understanding of the connections between financial analysis, control, and decision making in the management of a business, as well as the effects of technology and globalization on accounting procedures and the role of the accountant.

Course Strands

The Objectives of Accounting
Accounting Fundamentals
Financial Analysis, Control and Decision Making

Overall Expectations

Students will:

- describe the discipline of accounting and its importance for business;
- demonstrate an understanding of the regulatory and ethical framework of accounting;
- distinguish between the different types of business structures: sole proprietorship, partnership, and corporation;
- analyse the similarities and differences in the accounting procedures and principles for a service business, a merchandising business, and a manufacturing business;
- apply the basic procedures and principles of the accounting cycle for a service business;
- apply the basic procedures and principles of the accounting cycle for a merchandising business;
- assess the impact of technology on the accounting functions in business;
- demonstrate an understanding of the importance of proper internal control systems to the financial management of a business;
- evaluate the financial situation of a business by analysing performance measures and financial statements;
- demonstrate an understanding of how accounting information is used in decision making.

Assessment and Evaluation

Assessment and evaluation in this course will be based on the expectations set out in the provincial curriculum documents. Students will be provided with numerous and varied opportunities to demonstrate the full extent of their achievements. A final grade in the course will be determined as follows:

Term Evaluation	70%
Final Evaluation	30%

Each assignment in this course will be evaluated in at least one of the following specific categories and will be weighted in the final grade as noted:

Knowledge and Understanding	25%	Thinking and Inquiry	10%
Communication	15%	Application	20%

Learning Skills

Learning skills will not be included in the numeric grade for the course unless they are part of the provincial curriculum expectations for the course. However, development of these skills is critical to academic achievement. Therefore, they will be assessed throughout the course and will be rated separately on the provincial report card:

Independent Work Skills
Work Habits/Homework

Teamwork Skills
Initiative

Organizational Skills

Department and School Policies

Students are expected to familiarize themselves with the more detailed and pertinent information found in the Laura Secord Student Agenda.

Attendance: Process is an integral part of this course. Skills are taught, practiced and assessed on a daily basis in the classroom. For this reason, daily attendance is crucial for success.

Deadlines: Students at Laura Secord often have numerous and varied commitments tied to the school and its programs. Therefore, students are encouraged to negotiate due dates and deadlines when the need arises. However, negotiations between teachers and students must occur well in advance of the deadline for submission or completion of assignments. In some cases, a window of opportunity or flexible timeline for the submission or completion of work may exist. The nature of some assignments or tasks may necessitate absolute, non-negotiable deadlines for which there can be NO extension.

Missed Evaluations: Absence from scheduled evaluations, such as tests or performance tasks, for unauthorized reasons, is regarded as a serious matter. A mark of zero will be assigned if there is not a legitimate reason for the absence. Students will have the opportunity to complete assignments or tasks missed for legitimate reasons or extenuating circumstances, such as in-school activities, field trips, illness or death in the family. Students are expected to provide a note or other documentation to verify the reason(s) for their absence. The student and the teacher will negotiate rescheduling of assignments/tests on an individual basis.

Textbooks: Students are expected to keep textbooks in an excellent state of repair. Students who return textbooks which are damaged or defaced in any way beyond normal wear and tear will be required to compensate the school for repair or replacements costs of such items. Similarly, the cost of lost items must be borne by the student.

Academic Honesty: Students must submit their **own** work. Plagiarism, including electronic theft, misrepresentation of original work, lying, cheating, theft of evaluation instruments, use of unauthorized aids and/or false representation of identity, will not be tolerated and will result in appropriate penalties including a zero on the assignment.